

Title: Production Director

Each church's ministry includes a commitment to Four Pillars:

1. Unapologetic Preaching: Preaching the authority of God's Word without apology. (2 Timothy. 4:2)
2. Unashamed Worship: Lifting high the name of Jesus Christ in worship. (John 4:24)
3. Unceasing Prayer: Believing firmly in the power of prayer. (Ephesians 6:18)
4. Unafraid Witness: Sharing the Good News of Jesus Christ with boldness. (Ephesians 6:19-20)

Position Objective:

To help our church remain effective and contemporary in all areas of live production.

Commitment to the Vision of Harvest Bible Chapel Peoria:

Our expectation is that all employees will, along with their spouses and children, seek to model the vision of a complete disciple. We expect that all employees and their families will seek to:

- Worship Christ by consistently attending and engaging in our Impact Services
- Walk with Christ by consistently engaging as a part of an age-appropriate Impact Group experience at Harvest
- Work for Christ by faithfully serving in the ministries of Harvest as makes sense based on age and life situation
- Witness of Christ by regularly being part of the outreach ministries of Harvest, and by personally sharing their faith with others

Spiritual & Character Qualifications:

The Production Director should:

- have a clear testimony of faith in Jesus Christ and a passionate, growing, personal relationship with Him;
- have a history of moral purity;
- be a self-starter with drive, passion and initiative;
- be teachable and willing to be held accountable;
- be a team player with a positive attitude.
- be a member of Harvest Bible Chapel Peoria or become one at time of hire.

Professional Qualifications:

- Bachelor's Degree preferred
- Expertise in all areas of Audio, Video, and Lighting
- 3-5 years experience in leading a live production team
- Ministry experience preferred
- Proven team-building skills
- Excellent organizational skills and attention to detail

Position Description:

The responsibilities of the Production Director include:

- Participating in weekly church staff meetings as well as Worship/Production staff meetings
- Participating in team working to plan/implement creative elements within services
- Shepherding a team of both staff and volunteers within the Production ministry

- Scheduling Production support for all church service and ministries
- Overseeing all production elements for all weekend services
- Recruiting, training and developing Production volunteers for all areas of the church
- Serving as one of the Producers for weekly services and Special Events
- Overseeing the Production budget including informed forecasting of future needs
- Overseeing the purchase, maintenance, and care of all Worship and Production equipment
- Overseeing the Production support needs of all church ministries
- Overseeing the planning and implementation of all stage designs, layouts, and implementations

Summary of Qualifications:

This role is an essential ministry function of Harvest Bible Chapel of Peoria, which is necessary for the fulfillment of the Great Commission and the ministries religious, charitable, and educational purpose as set forth in Article I of the Bylaws. The Production Director will report directly to the Worship Pastor.

Salary and Benefits:

- This is a full time salary position (45-50+ hours)
- A competitive salary and benefits commensurate with experience will be provided

Serious candidates should submit a cover letter, resume, and portfolio to:

Kent Smith, Associate Pastor

Harvest Bible Chapel of Peoria

Attn: Production Director

401 Cimmeron Dr.

East Peoria, IL 61611

Or email to: ksmith@harvestpeoria.org